



Analyst Programmer (Ref: MCW/010319/AP)

CHANGE YOUR FUTURE, AND THE FUTURE FOR CHILDREN IN HONG KONG. JOIN OUR TEAM.

Our staff are creative, collaborative, and willing to do whatever it takes to get the job done. They embody our core values and believe in our vision and mission. If you enjoy a work environment that is challenging, rewarding and making an impact, we invite you to consider a career with Mother's Choice.

Position Description

The Analyst Programmer will partner with the technology Project Manager to oversee many aspects of the various software implementation projects at Mother's Choice. The individual will work with key stakeholders to review requests, recommend modifications as well as aid in the development on our platforms (Salesforce, Qlik and Sharepoint). He / she will also be the lead person responsible for managing the daily IT operational support.

Key Responsibilities

- Enhance as well as modify existing applications in Salesforce, Qlik and SharePoint using available point-and-click tools and coding.
- Recommend and implement a disciplined coding practice with clear documentation and comments in program modules.
- Ability to design and conduct a robust testing methodology for unit, integration, user and stress testing.
- Responsible for Salesforce production support including identifying, analyzing and fixing errors, as well as data patching.
- Manage large volumes of data for the purposes of performing data imports and basic analysis.
- Partner with stakeholders to develop business reports in Salesforce.
- Make use of available add-ons and plugins on our platforms such as FormAssembly and Salesforce for Outlook to assist departmental staff in their daily operations.
- Liaise with external IT service providers (Telecom, Salesforce implementers, Infrastructure vendors) on project related work.
- Working alongside volunteers and product experts on project based tasks.
- Manage day-to-day IT support in partnership with the technology Project Manager and outside support vendors.
- Must share the commitment of Mother's Choice in upholding the safety and protection of children as paramount.

Requirements

- Information technology degree and 4 years minimum prior work experience in a technology role, with software development responsibility.
- Hands-on experience on OOP and good knowledge in MVC framework.
- Hands-on experience on Salesforce is a must. Salesforce certification is an advantage.
- High level of proficiency in MS Excel is preferable.
- Database management and SQL experience is preferable.
- Knowledge in Qlik and SharePoint is an advantage.
- Ability to think independently and provide recommendations in a constructive manner.
- Connected and in the know on up and coming new technology tools. Willing to seek training material and self-learn.
- Excellent client facing and internal communication skill, both in English and Cantonese.
- Detail oriented and conscientious.
- Ability to manage multitasks in parallel.
- Must share the commitment of Mother's Choice in upholding the safety and protection of children as paramount



To Apply

Interested candidates should send a cover letter and full resume quoting the job reference number (Ref: MCW/010319/AP) and expected salary to Assistant Director . Human Resources, Mother's Choice Limited, 10 Borrett Road, Mid-Levels, Hong Kong; email hr@motherschoice.org; fax 2525 7445

Personal data collected will be used for recruitment purposes only. Applicants who do not hear from us within two months may consider their application unsuccessful. Mother's Choice is committed to diversity and inclusion and is an equal opportunity employer.

About Mother's Choice

Mother's Choice is a local charity serving the many children without families and pregnant teenagers in Hong Kong. We join hands with our community to give hope and change the life stories of vulnerable girls and babies. Our vision is to see every child in a loving family.